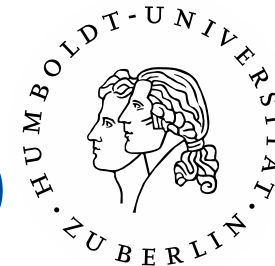


**International Office**

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**Go abroad!**

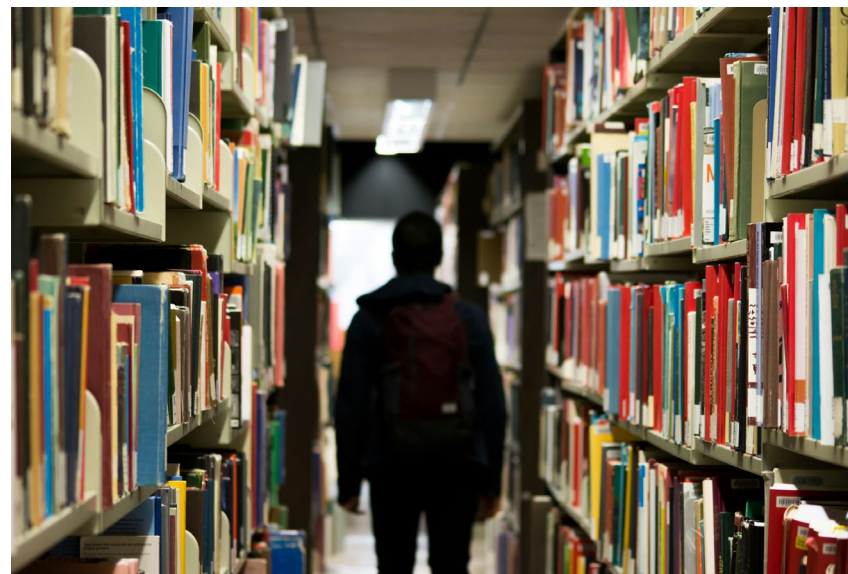


# School of Business and Economics (SBE)

## International Office



Irene Orrigo  
Head International  
Office



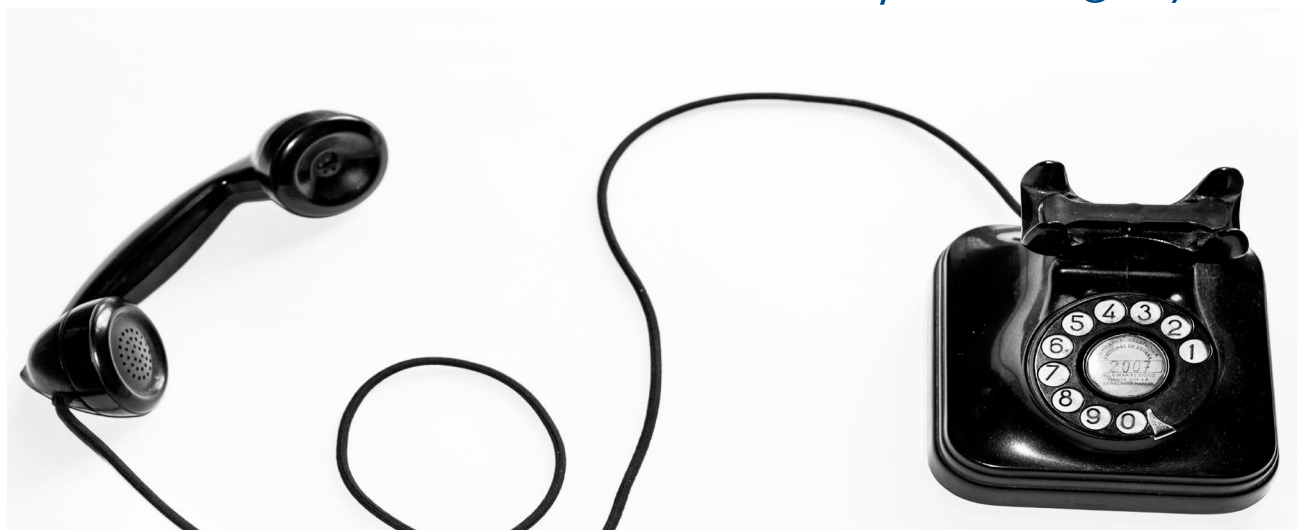
TBA  
Outgoings Team

# Contacts

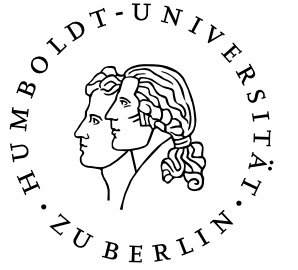
Office: Spandauer Str. 1, Room 2  
Website: See QR Code  
Email: [outgoings-wiwi@hu-berlin.de](mailto:outgoings-wiwi@hu-berlin.de)  
Phone: 030 20 93 99504  
Office hours: Mon-Wed 10-12 / Thu 15-17



<https://hu.berlin/75392>



# Agenda



## 1 Exchange semester

1.1 Erasmus+

1.2 SBE Partnerships

1.3 HU Partnerships

## 2 Internship abroad

## 3 Summer schools

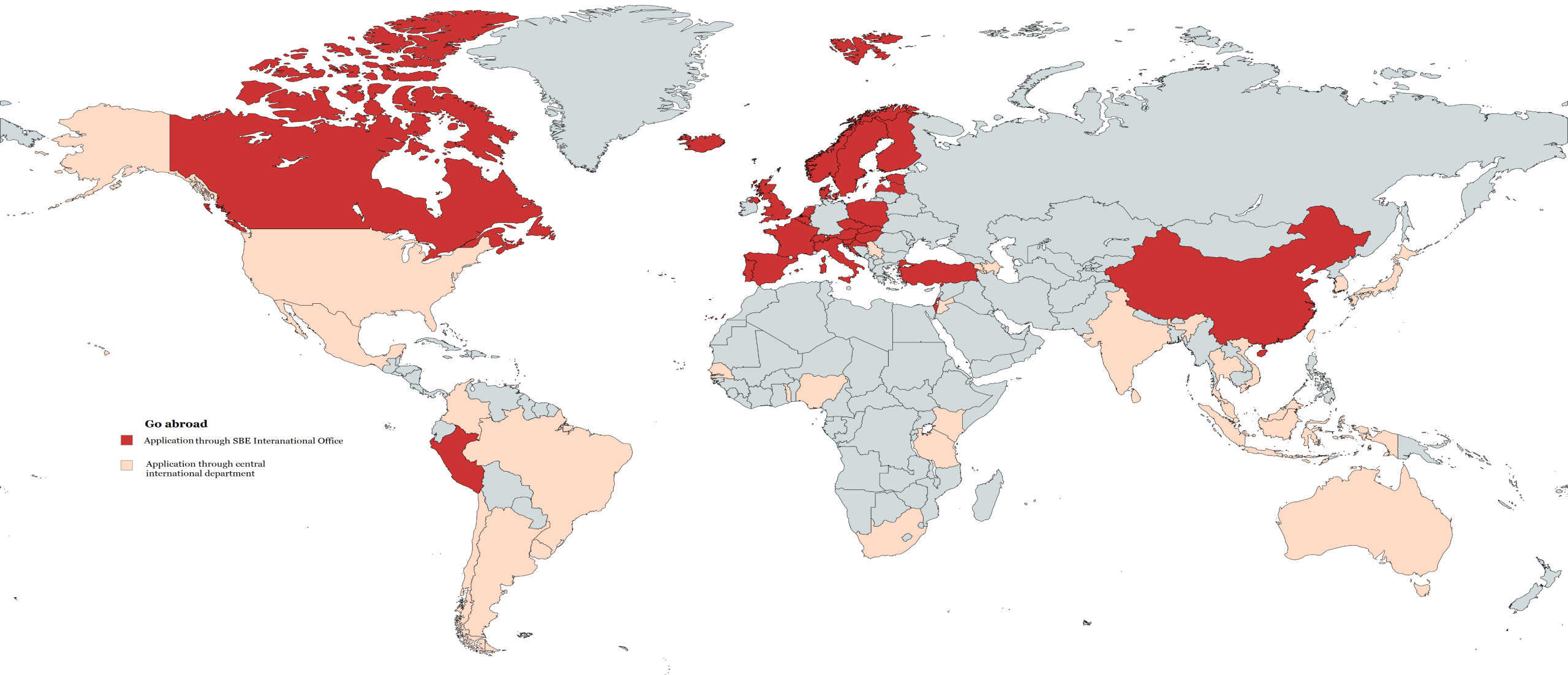




# Why a semester abroad

- Building a broad private and professional network abroad
- There are no tuition fees
- Manageable credit transfer process after stay
- You can complete your studies within the standard period of study

# SBE partnerships vs. HU partnerships



**Go abroad**  
■ Application through SBE International Office  
■ Application through central international department



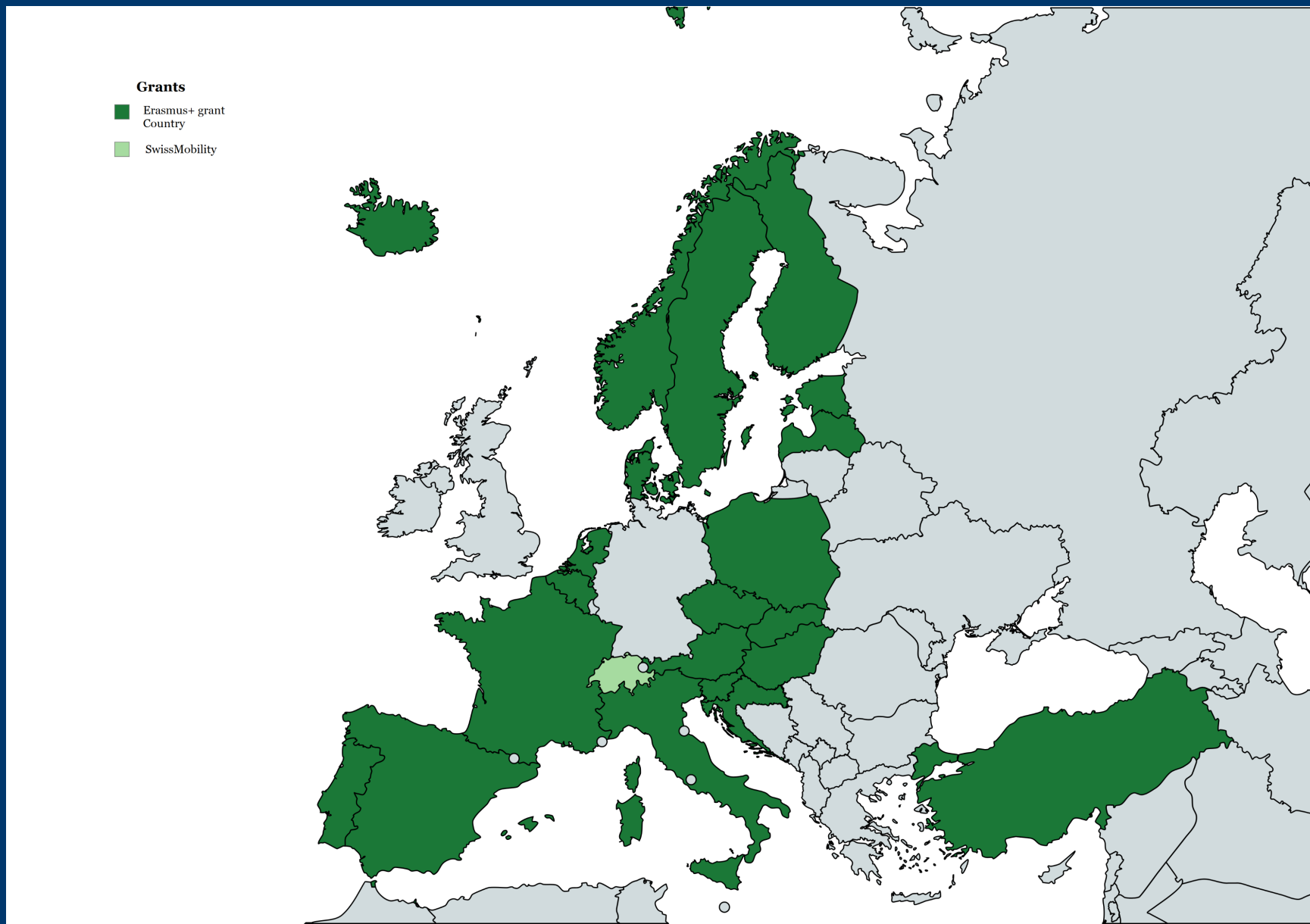
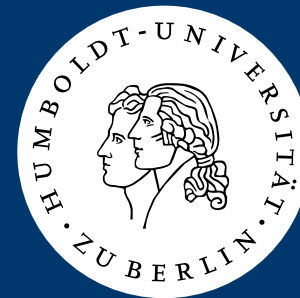
# HU-wide partnerships

- HU International Office – main building
- Responsible for: Nord / South America, Asia, Australia, Africa
- Website: <https://www.international.hu-berlin.de/en>

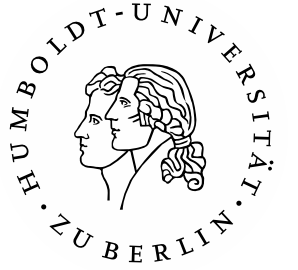
<https://hu.berlin/65485>



# Destinations with grant







# Erasmus+

## What?

- The European Union's higher education programme to promote European integration
- Mobility grant: 490-600€ per month
- No tuition fees at the partner university
- Academic recognition of courses taken abroad



# Erasmus+

## How?

- The application has to be submitted to the Wiwi International Office
- The application is at the same time for a study placement at the target university and for funding
- The application is only accepted online through our portal moveON

## When?

- In the application rounds, which also apply to Switzerland and the non-Erasmus+ Countries managed by the International Office of the SBE



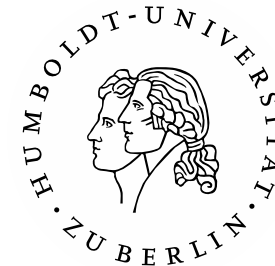
# Further funding options

- Wirtschaftswissenschaftliche Gesellschaft WWG: travel costs
- Auslandsbafög
- Bildungskredit
- PROMOS
- Go East – DAAD Programm

# Plan your exchange semester

- Where do I want to go?
- What attracts me there? (academics, personal/cultural reasons)
- How can I fund it?
- When do I want to go?
- For how long?
- Is the academic calendar there compatible with ours\*?
- What courses abroad?





\*our academic calendar:

- Winter semester:  
Lecture time mid October – early February  
Examination time mid February - Early March (early April 2<sup>nd</sup> examination round)
- Summer semester:  
Lecture time mid April – early July  
Examination time July (late September/ early October 2<sup>nd</sup> examination round)

# Plan your exchange semester

- Exchange semester  $\neq$  study extension
- Study plan with exchange semester in mind
- Possibility to link the Master's thesis content to your stay abroad  
BUT
- It is not allowed to write Master's theses at host universities



# Application: timetable

- 1<sup>st</sup> Application round:  
01.11.2024-15.12.2024
- Target period abroad:  
Winter semester 2025-26  
Summer semester 2026  
academic year 2025-26
- 2<sup>nd</sup> Application round :  
01.04.2025-30-04.-2025
- Target period abroad :  
Summer semester 2026





# Application prerequisites

At the time of application:

- Bachelor grade  $\leq 2.9$
- Enrolment for full-time studies
- Online application form (moveON)
- Proof of language skills (usually English B2/C1, knowledge of national language)
- Application documents submitted by the deadline





# ERASMUS Internship

## ■ Time period?

2 to 12 months

## ■ Where?

EU - company of your choice - No EU institutions

## ■ Mobility grant?

up to 750€ per month

## ■ Application deadline?

At least two months before the beginning of the internship



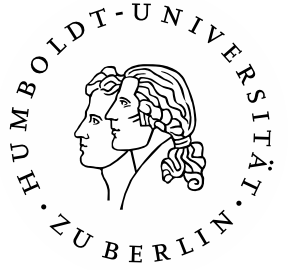
# Summer schools

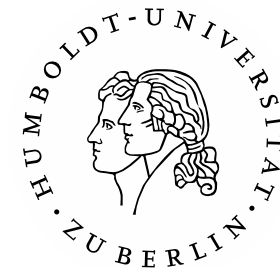
- What?  
Block seminars during the lecture-free period
- How long?  
1-4 weeks
- Where?  
At selected partner universities
- What's in it for me?  
Reduction or exemption from the registration fee  
Recognition of ECTS credits



# Info Market

- **What?**  
Market and enrolment ceremony  
to answer all your questions about studying abroad  
and other exchange opportunities
- **Who?**  
Team International Department
- **When?**  
14/10/2024, 02pm– 06pm
- **Where?**  
Humboldt Forum, Schlossplatz, 10178 Berlin





**Any questions?**