

Go Abroad



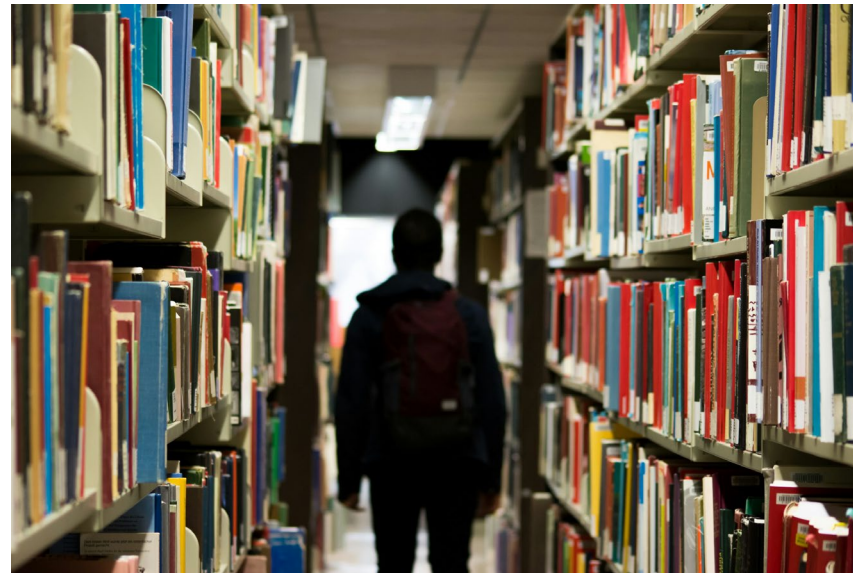
Go Abroad Informative Event 30 October 2024

Photo: Matthias Heyde

School of Business and Economics (SBE) International Office



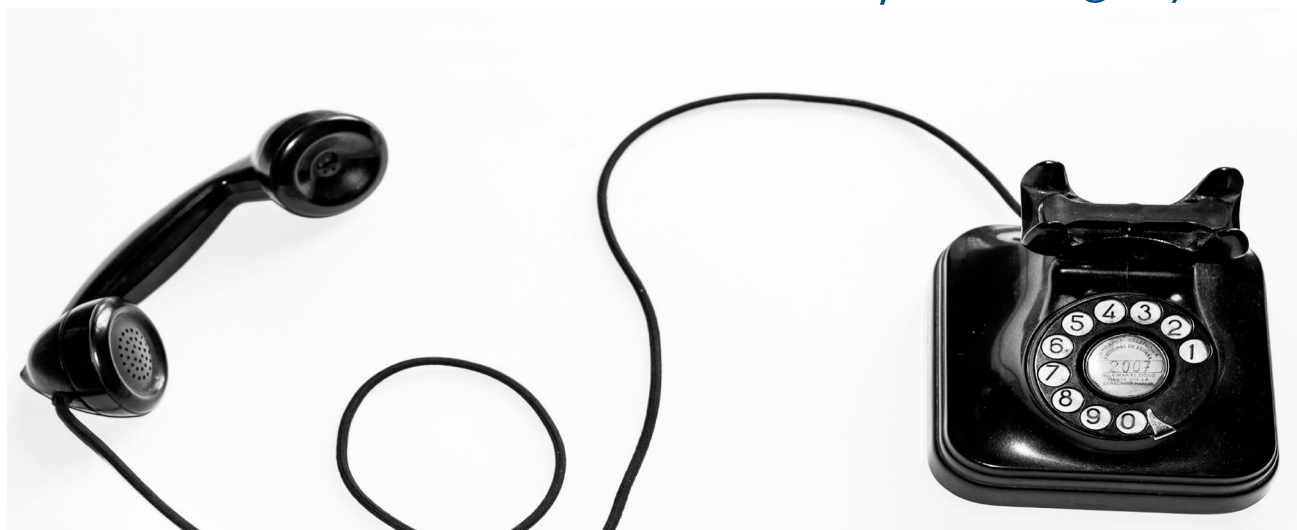
Irene Orrigo
Head International
Office



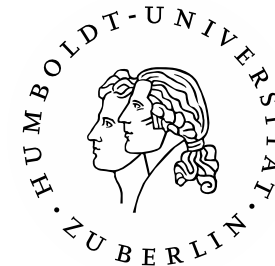
TBA
Outgoings Team

Contacts

Office: Spandauer Str. 1, Room 2
Website: See QR Code
Email: outgoings-wiwi@hu-berlin.de
Phone: 030 20 93 99504
Office hours: Mon-Wed 10-12 / Thu 15-17

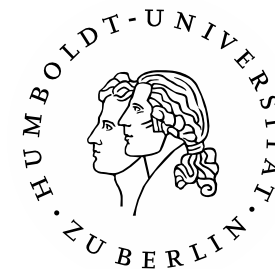


<https://hu.berlin/75392>



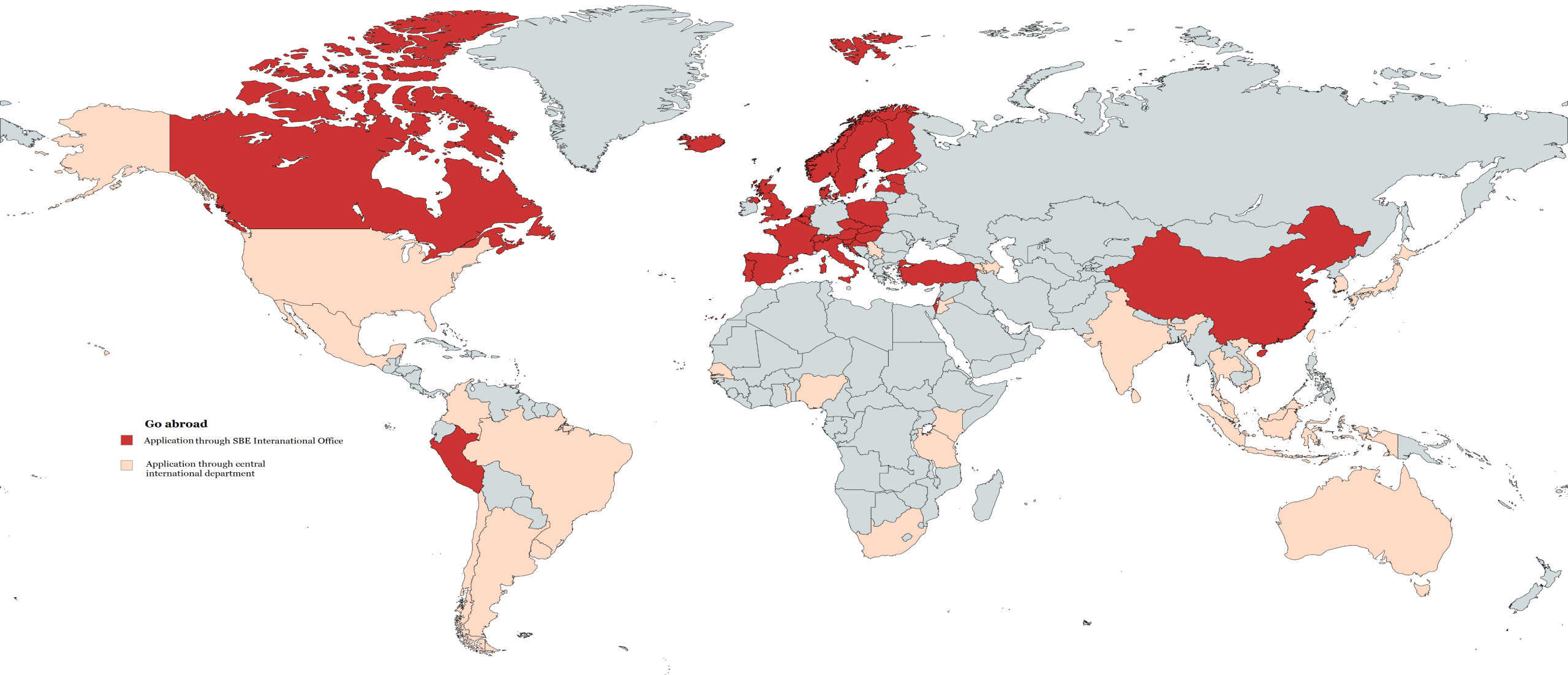
Agenda

1. Exchange study
 - 1.1 Where
 - 1.2 Why
 - 1.3 How (Money)
 - 1.4 When
 - 1.4 Application
 - 1.4.1 Eligibility criteria
 - 1.4.2 Timetable
 - 1.4.3 Process
 - 1.4.4 Motivation
 - 1.7 Selection process
 - 1.8 Credit transfer
2. Summer Schools
3. Internships



where

SBE partnerships vs. HU partnerships



Go abroad

- Application through SBE International Office
- Application through central international department



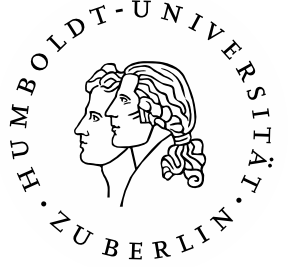
HU-wide partnerships

- HU International Office – main building
- Responsible for: Nord / South America, Asia, Australia, Africa
- Website: <https://www.international.hu-berlin.de/en>

<https://hu.berlin/65485>



Different type of exchange institutions



**Partners
affiliated with
the university**

Central International Office (Unter den Linden 6)

**Erasmus
worldwide**

Central International Office (Unter den Linden 6)

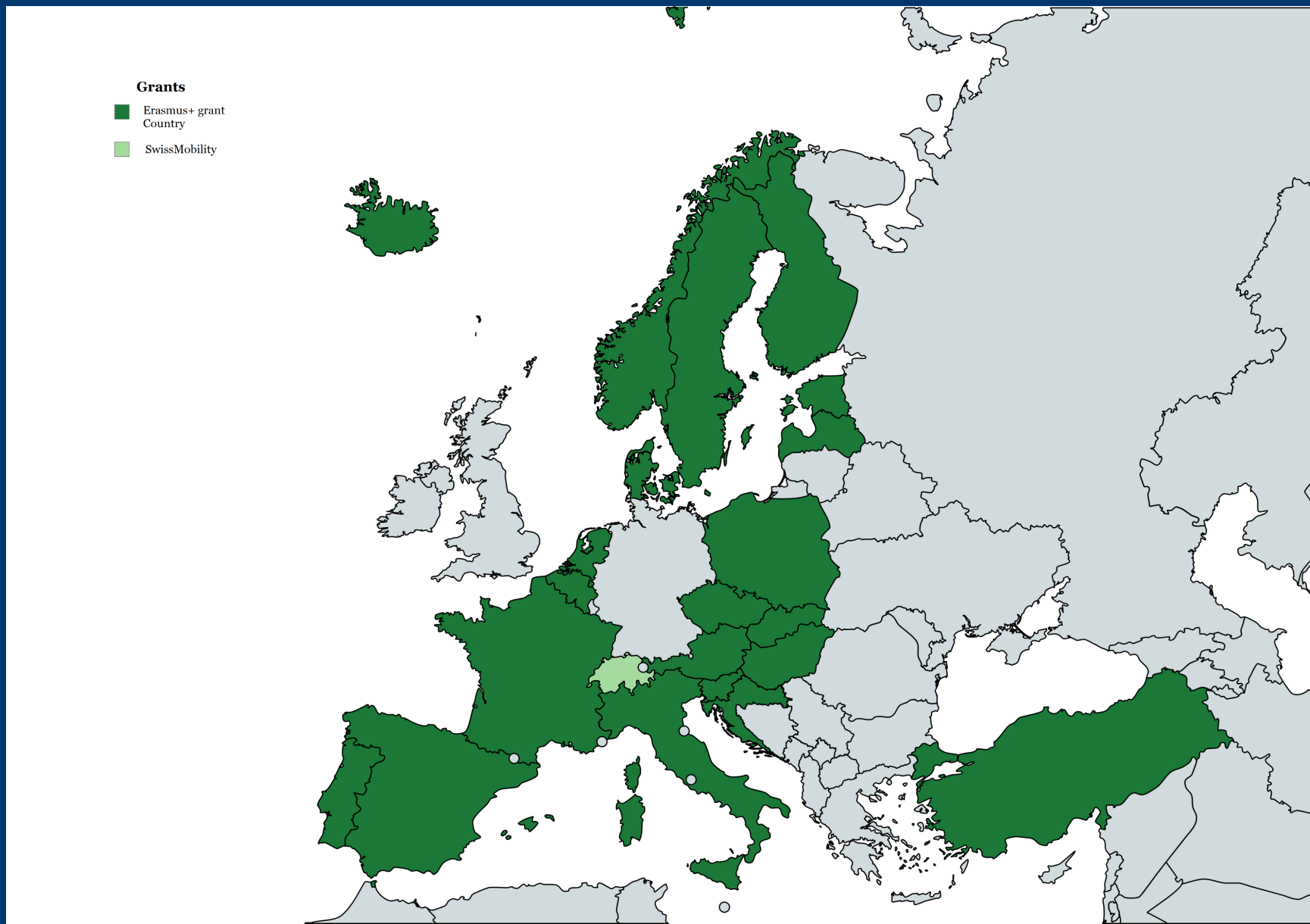
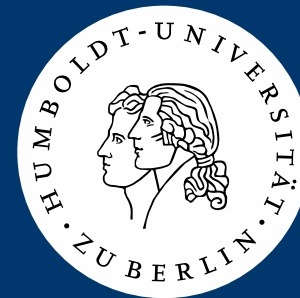
**Partners
affiliated with
the faculty**

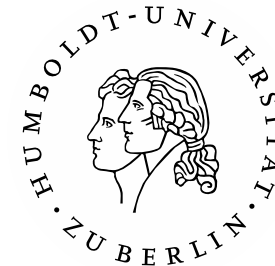
Faculty International Office (Spandauer Straße 1)

**Erasmus+
Partners**

Faculty International Office (Spandauer Straße 1)

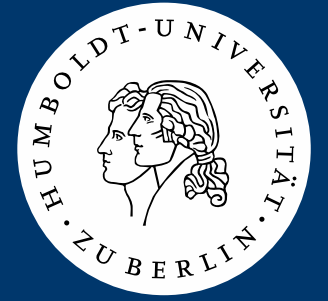
Destinations with grant





Our Partners: facts and figures

> 70 Partners worldwide		> 200 Spots per academic year	
27 Countries	Majority in Europe	~ 120 Applications	Business Administration or Economics



Mind the restrictions

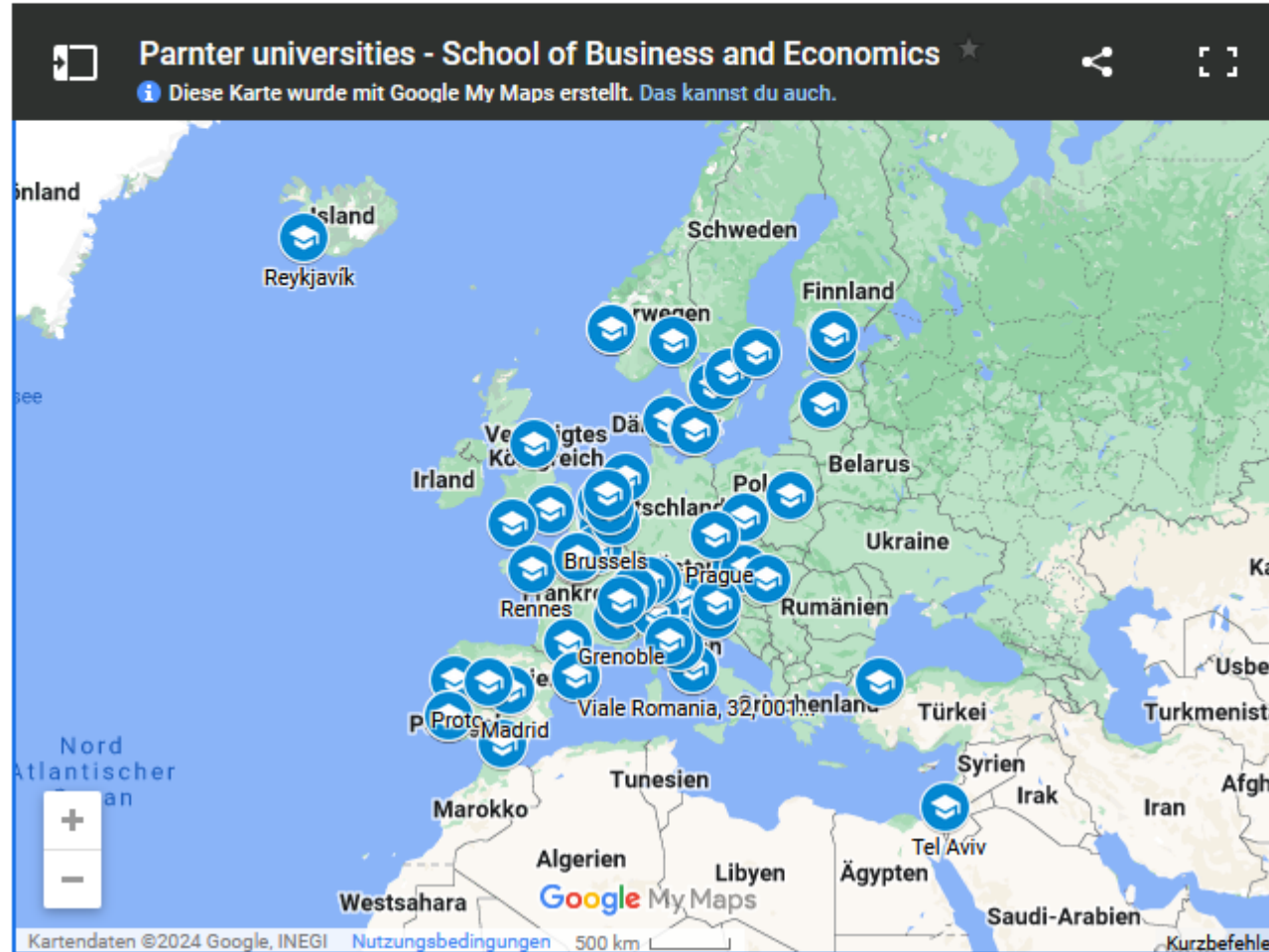
- Some partnerships are open to Bachelor or Master students only
- Focus on Business or Economics: all students are entitled to apply BUT students applying for the right focus will have higher ranking
- Some destinations are only available during the fall semester
- In rare cases you could follow courses outside the fields of Business and Economics
- Bachelor students are usually not permitted to take Master courses and vice versa
- Language restrictions
- Where to see the restrictions? Next slide 😊

3

Photo: Matthias Heyde

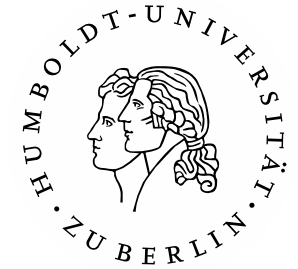
Our partner institutions worldwide

Our faculty maintains academic partnerships with over 70 higher institutions worldwide. Our students can go an exchange semester in 25 countries, most of our partnerships fall under the umbrella of the Erasmus exchange program. The [database of our partner universities](#) in the map below provides a quick overview of the various exchange opportunities.



Our partner institutions worldwide

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Business and Economics ★

Das kannst du auch.

← Andrassy Universität Budape... →

Name of the partner university
**Andrassy Universität Budapest -
Lehrstühle Wirtschaftswissenschaften**

City
Budapest

Country
Hungary

Total Number of Places
2

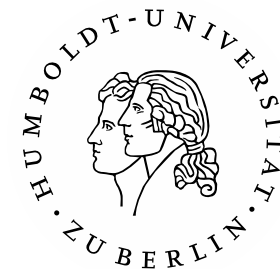
Language requirements
German C1

Remarks
MA only / Teaching language German

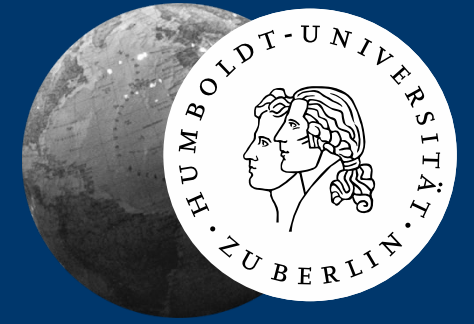
Programme
Erasmus

Map showing partner universities across Europe, marked with graduation caps. Locations include: Newcastle, London, Exeter, Brussels, Bern, Toulouse, Grenoble, Rijeka, Zagreb, Budapest, Bratislava, Warsaw, Berlin, Göttingen, Groningen, Aarhus, Jönköping, Stockholm, and Helleveien 30, 5045 Be...

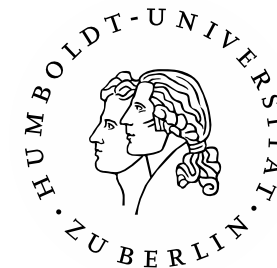




when

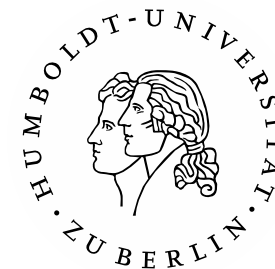


- How different is the academic calendar of my target university?
- Can I turn this to my advantage?
- Does my target university have a specific time restriction?
- Where can I find information about this?



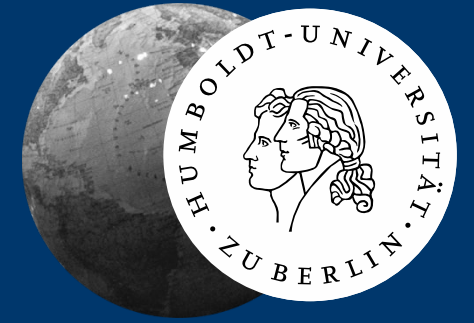
Country	City	Name of the partner University	Places	Special features of the contract (level+courses)	1 st Semester	2 nd Semester
Belgium	Brussels	Katholieke Universiteit Leuven, Campus Brussels, Leuven or Antwerpen	4	Access to courses on 3 campuses (Brussels, Leuven, Antwerp) - please select one campus, English C1	September – January	February – June
	Louvain-la-Neuve	Université Catholique de Louvain (UCL) - Faculté des sciences économiques, sociales, politiques et de communication (ESPO)	4	MA-courses in English / Only Economics courses; English B2 / Only MA students allowed	September – January	February - June
China (no Erasmus funding)	Hong Kong	The Hong Kong University of Science and Technology (HKUST)	2	Only BA, primarily Business Administration, 1 place for the winter semester and one place for the summer semester, English C1	September – December	February – May
	Peking	Peking University - Guanghua School of Management	3	English C1	September – January	February - June
	Shenzen	Peking University – HSBC Business School	2	MA Students only, English C1	September – January	February - June
	Shenzen	The Chinese University of Hong Kong Shenzhen (CUHK), - School of Management and Economics & School of Science and Engineering	6	4 BA & 2 MA / English is the main teaching language / Participation in the "Summer Term" for BA Students also allowed / all BA-courses in the mentioned departments allowed and MA-Programmes in Economics/Accounting/Data Science, English C1	September – December	January - May
Denmark	Aarhus	Aarhus University - School of Business and Social Sciences	4	English C1	August – January	Januray - June
	Kopen-hagen	Copenhagen Business School	2	Only special language certificates are accepted by the host university / Winter semester only, English B2	August – January	Januray - June
	Kopen-hagen	University of Copenhagen - Department of Economics	4	Economics Courses only, English B2	August – January	Januray - June
England (no Erasmus funding)	London	University College London - Department of Economics	4	BA only / Economics Courses only / Please observe the new entry requirements. No Erasmus funding / trimester (application for the 1st trimester OR the 2nd and 3rd trimester OR the entire AY) / grade from 2.0, (from 1.3 for some compulsory courses e.g. micro/macro/maths), No Erasmus funding	September – December (1 st term)	January – June (2 nd term)

Source: <https://www.wiwi.hu-berlin.de/en/international-office-1/study-abroad-1/our-partner-institutions-worldwide>



why

Narrowing down the search by asking yourself the right questions



- How do I benefit most from studying abroad?
- What do I want to achieve during my time abroad?
- Is the course offer any different?
- Are there any different specialisations?
- In what language do I want to study?
- Use the network of your host university
- [Checklist](#)
- [Reports from former outgoing students](#)

How (Money)

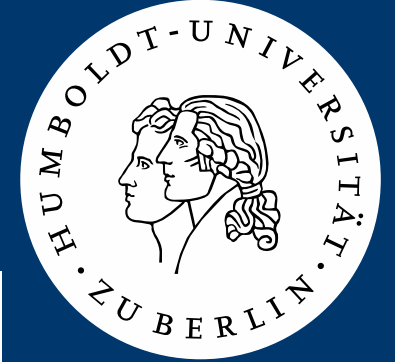


Finance your study abroad

- Erasmus scholarship (between 540 – 600€ per month)
- Swiss mobility scholarship
- Auslands-Bafög
- WWG-Stipendium (Business and Economics Society Scholarship)
- PROMOS (promos.international@hu-berlin.de)
- FAQ on our website

Keep in mind: Save some money before your trip!

Erasmus Grant



Country Group A	Country Group B	Country Group C
Denmark, Finland, Ireland, Iceland, Lichtenstein, Luxembourg, Norway, Sweden	Austria, Belgium, Cyprus, Greece, Spain, France, Italy, Malta, the Netherlands, Portugal	Bulgaria, Czechia , Estonia, Croatia, , Hungary, Lithuania, Latvia, Poland, Romania, Slovenia, Slovakia, Turkey, North Macedonia
600 €/per month	540 €/per month	540 €/per month

Study duration	Maximum grant
1 term	3 months = 90 days
2 terms	5,5 months = 165 days
1 semester	4,5 months = 135 days
3 terms	8,5 months = 255 days
2 semesters	8,5 months = 255 days

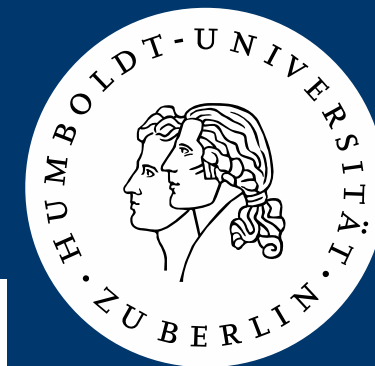


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Swiss mobility Grant



Incoming

Type of grant and type of mobility	Specification	Amount per mobility (CHF)		
		Duration	Grant for stay and travel	Grant for stay and eco-friendly travel
Studies	Europe ² : DK, FI, GB, IS, IE, LI, LU, NO, SE, incl. OCTs	General allowances: Small grant _____ Regular grant _____ Yearly grant _____	1'430.- 2'000.- 3'900.-	
	Europe ² : AT, BE, BG, CY, CZ, DE, EE, ES, FR, GR, HR, HU, IT, LT, LV, MK, MT, NL, PL, PT, RO, RS, SI, SK, TR, incl. OCTs	General allowances: Small grant _____ Regular grant _____ Yearly grant _____	1'640.- 2'300.- 4'500.-	
	Worldwide: all other countries	General allowances: Small grant _____ Regular grant _____ Yearly grant _____	1'750.- 2'500.- 5'000.-	-

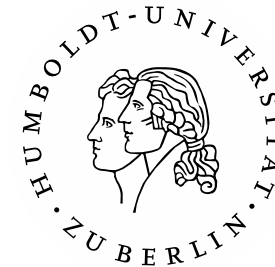
Source <https://www.movetia.ch/programme/international/schweizer-programm-zu-erasmus/hochschulbildung-und-hoehere-berufsbildung/mobilitaet>



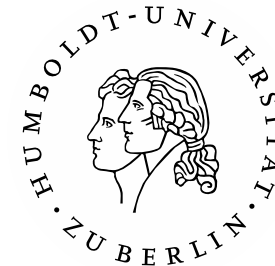
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Keep in mind: Save some money before your trip!



Application



Application: eligibility criteria

- Overall grade: 1 – 2,9
- Full time study
- Bachelor students can start applying from their 3rd semester
- Bachelor students must have min. 30 credits (official transcript)
- Master students can start applying from their 1st semester
- Master students' evaluation is based on Bachelor-Diploma
- Language proficiency: English B2 / C1 and local language (if applicable)
- Strong motivation (no separate letter of Motivation)
- Submit your application on time

Application: timetable

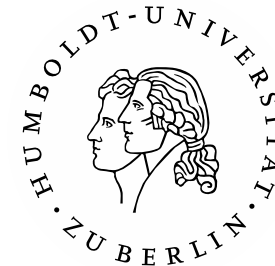
- 1st Application round:
01.11.2024-15.12.2024
- Target period abroad:
Winter semester 2025-26
Summer semester 2026
academic year 2025-26
- 2nd Application round :
01.04.2025-30-04.-2025
- Target period abroad :
Summer semester 2026





Application: process

- **How:** online application portal: „MoveON“ – [Link on our website](#)
- **What:** exchange during the Academic Year 2025-26 (fall semester 2025-26 and / or spring semester 2026)
- **How many** options: 3 destinations / choices (regardless of the exchange program)



Application: process

- **Documents to upload are:**

CV

Proof of enrolment at Humboldt

Transcript of records

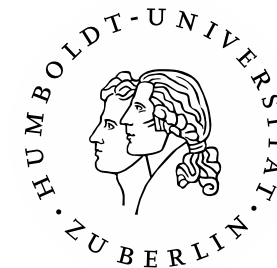
Proof of language proficiency for English and possibly
for additional languages

- **NO** applications per email
- No need for separate motivation letter

Motivation



Deutsch **English**



Welcome

[Log out](#)

Outgoing application form **School of Business and Economics**

0/12

Information

Personal Information

Emergency Contacts

Educational Background

Preferred Stay Abroad

Statement of Motivation

Language Skills

Other information

Funding

Document Upload

Disclaimer

Submit Application

Statement of Motivation

You may use either German or English for your Statement of Motivation.

Academic & career goals

Please note that both your academic and career goals are understood to be in relation to with your exchange semester abroad.*



Reference to the country (language, culture, educational system)

Specify your interests and motivation in relation of the country/countries you have selected (language, culture, education system...)*



Pre-selection of the courses you are targeting at the host university.

Please list the courses you are interested in taking at host university/universities and explain your choice.*



Mark page as complete

[← Back](#)

[Next >](#)

[Save progress](#)



25 Points



20 points

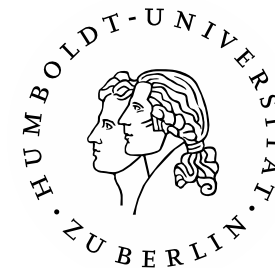


5 points -please take care of this one as well!



Selection process

- Maximum score 220
- Points distribution:
 - Academic performance: 0 - 120 points
 - Motivation: 0 - 50 points
 - Language skills - English: 12 - 25 points
 - Language skills – Local language (optional): 0 - 25 points
- Placements are assigned based on the quality of your application and the number of applications received for the relevant destination



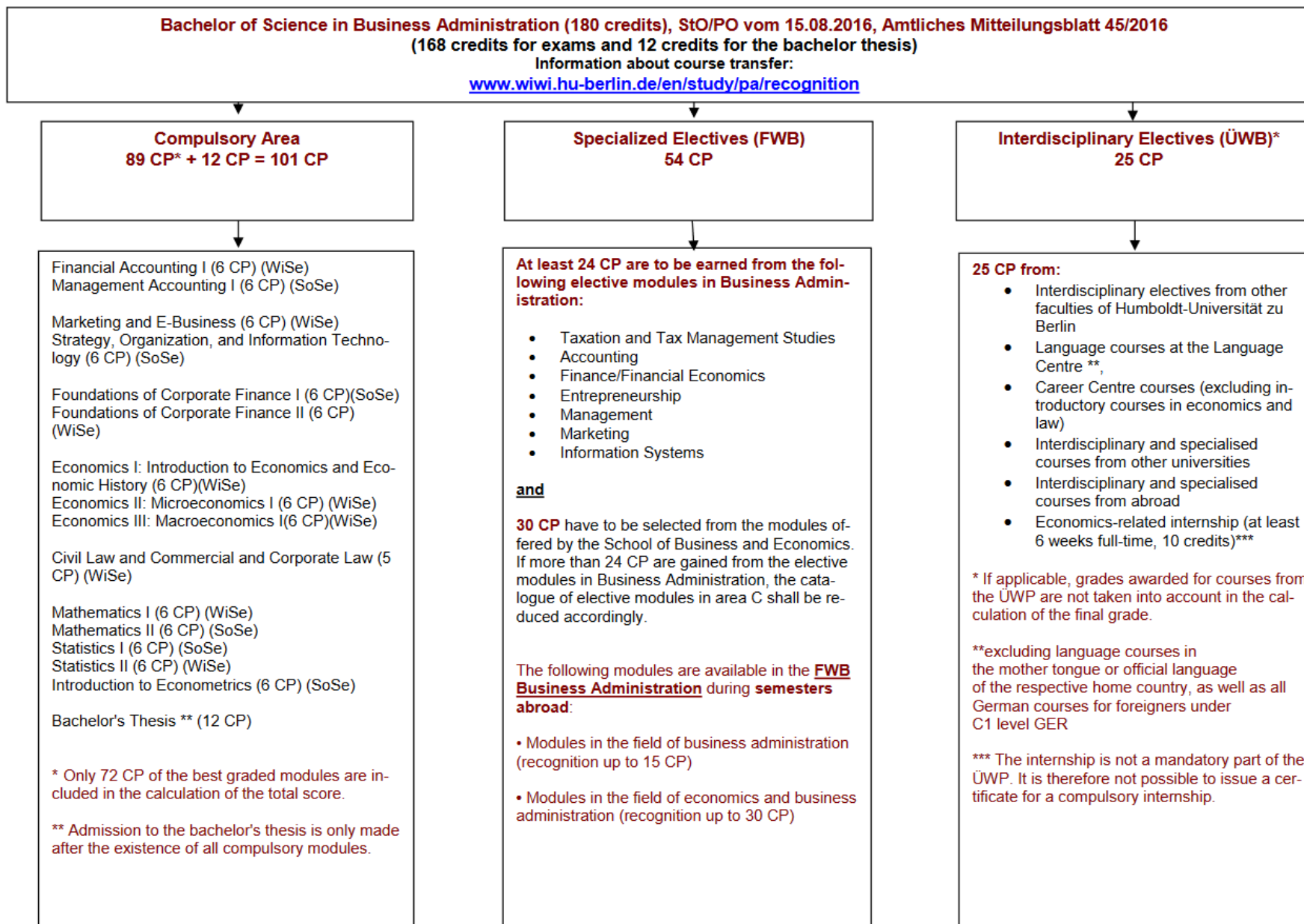
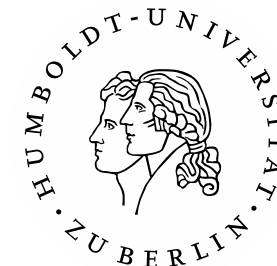
Selection process timeline

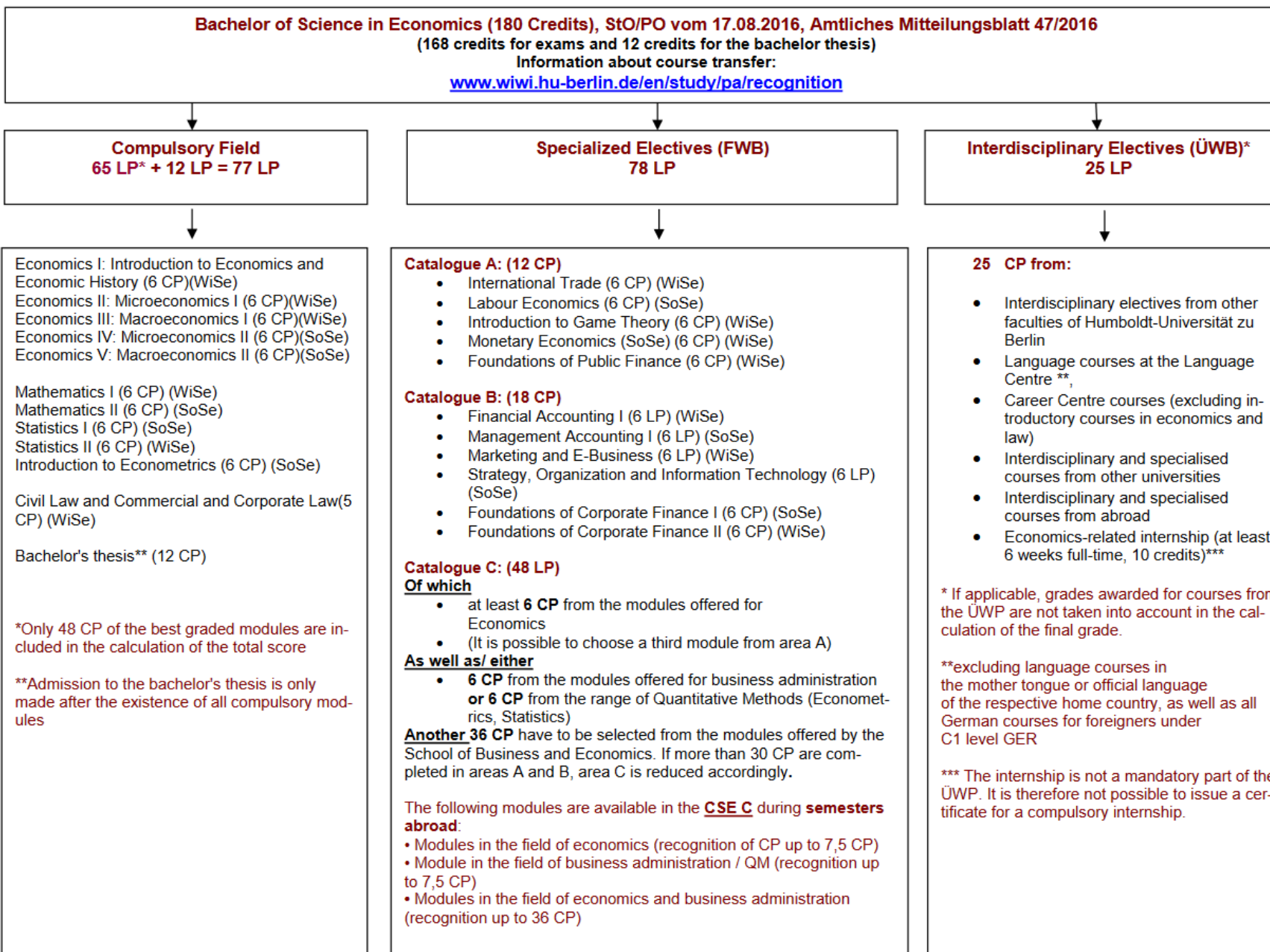
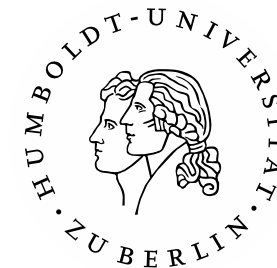
What	When
01.11.2024-15.12.2024	Application window
January 2025	Int. Off. Will assess the application and rank them
At the latest 1st week of February 2025	Applicants whose 1 st choice can be granted will be notified – 1 week time to accept or decline
At the latest 3rd week of February 2025	Applicants whose 2 nd choice can be granted will be notified – 1 week time to accept or decline
At the latest 1st week of March 2025	Applicants whose 3 rd choice can be granted will be notified – 1 week time to accept or decline
Starting from end of March 2025	Nominations submission at host institutions
April/May 2025	Instructions from host institutions directly to nominees
01.04-30.04.2025	Second round of application for those who did not get any placement (only summer semester)
At the latest July 2025	Erasmus+ Student will receive and sign their grant agreement

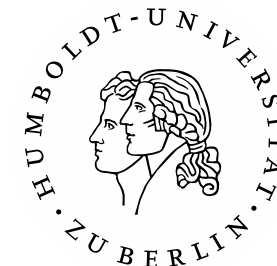
Credits transfer



- Examination Office in charge
- 24 credits required
- Possibility to choose whether and how many credits to transfer
- Study program rules and regulations must be observed
- Transfer 24-30 credits for one semester is feasible







Master of Science Business Administration (120 credits), StO/PO vom 15.08.2016, Amtl. Mitteilungsblatt 46/2016

(100 credits for exams and 20 credits for the master thesis.)

Information about course transfer: www.wiwi.hu-berlin.de/en/study/pa/recognition

Mandatory Field (20 CP)

Master's thesis (20 CP)

The requirements of the examiners must be observed

Admission requirement:
None according to PO

Processing time: 90 days

Specialized Electives (FWB) (90 CP)

(70 CP of the highest-graded modules are included in the overall grade.)

Catalogue of specialized electives A: General Management (18 CP)

The following modules are available:

- Marketing Management (6) (SoSe)
- Financial Accounting and Analysis (6) (WiSe)
- Grundzüge der Besteuerung (6) (WiSe)
- Finance Theory (6) (WiSe)
- Organization and Management (6) (WiSe)
- Economics of Entrepreneurship (6) (SoSe)
- Business Analytics and Data Science (6) (WiSe)

Catalogue of specialised electives B: Economics and Methodology (18 CP)

- Applied Econometrics (6) (WiSe)
- Econometric Methods (12) (WiSe)
- Multivariate Statistical Analysis (6) (WiSe)
- Introduction to Advanced Microeconomic Analysis (6) (WiSe) or
Advanced Microeconomics Theory I (PhD-level) (6) (WiSe)
- Introduction to Advanced Macroeconomic Analysis (6) (WiSe) oder
Advanced Macroeconomic Analysis I (PhD-level) (6) (WiSe)
- Game Theory (6) (SoSe)
- Competition Policy (6) (SoSe)

30 CP Bereich C: Business Administration out of the following areas:

Accounting	Management	Information Systems
Business Management Taxation	Marketing	
Financial Economics	Entrepreneurship	

(If more than 18 CP are completed in catalogue A, catalogue C shall be reduced accordingly.)

Catalogue of specialised electives D: Business and Economics (24 CP)

If more than 66 CP are successfully proven in catalogue (A) to (C), catalogue (D) is reduced accordingly.

Information on modules abroad: www.wiwi.hu-berlin.de/en/study/pa/recognition

Interdisciplinary Electives (ÜWB) (10 LP)

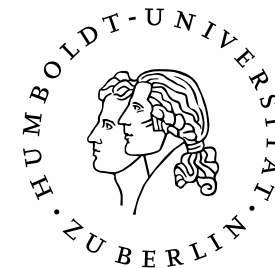
10 CP from:

- Interdisciplinary electives from other faculties of Humboldt-Universität zu Berlin
- Language courses at the Language Centre **,
- Career Centre courses (excluding introductory courses in economics and law)
- Interdisciplinary and specialised courses from other universities
- Interdisciplinary and specialised courses from abroad
- Economics-related internship (at least 6 weeks full-time, or at least 12 weeks half-time 10 credits)***

* If applicable, grades awarded for courses from the ÜWP are not taken into account in the calculation of the final grade.

**excluding Language courses in the respective the mother tongue or official language of the official language of the home country, German courses for foreigners below B2-level GER and English courses below C2 level GER

*** The internship must be completed within the master's program and is not a mandatory part of the ÜWP. It is therefore not possible to issue a certificate for a compulsory internship.



**Master of Science in Economics (120 credits), StO/PO vom 17.08.2016, Amtl. Mitteilungsblatt 48/2016
(100 credits for exams and 20 credits for master thesis.)**

Information about course transfer: www.wiwi.hu-berlin.de/en/study/pa/recognition

**Mandatory Field
(32 CP)**

Econometric Methods (12) WiSe

Master's thesis (20 CP)

The requirements of the examiners must be observed

Admission requirement:
None according to PO

Processing time: 90 days

Specialized Electives (FWB) (78 CP)

(58 CP of the highest-graded modules are included in the overall grade.)

**Catalogue of specialized electives A: Micro- and Macroeconomics (12 CP):
6P from**

- Introduction to Advanced Microeconomic Analysis (6) (WiSe) or
- Advanced Microeconomic Theory I (PhD-Level) (6) (WiSe)

and

6 CP from

- Introduction to Advanced Macroeconomic Analysis (6) (WiSe) or
- Advanced Macroeconomic Analysis I (PhD-Level) (6) (WiSe)

Catalogue of specialised electives B: Economics (18 CP):

- Advanced International Trade: Theory and Empirics (6) (SoSe)
- Advanced Labor Economics (6) (SoSe)
- Advanced Monetary Economics (6) (SoSe)
- Competition Policy (6) (SoSe)
- Decision-Making under Uncertainty (6) (SoSe)
- Empirical Labor Economics (6) (WiSe)
- Information Economics (6) (SoSe)
- Public Economics (6) (SoSe)

Catalogue of specialised electives C: Economics and Methodology (30 CP):

- At least 24 CP are to be selected from the Economic module offering. It is also possible to choose modules from catalogues A and B that have not already been completed

and

- At least 6 CP are to be selected from the modules offered in the methodological subjects

Catalogue of specialised electives D, Business and Economics (18 LP):

If more than 60 CP are completed in catalogues A to C, catalogue D is reduced accordingly

Information on modules abroad: www.wiwi.hu-berlin.de/en/study/pa/recognition

**Interdisciplinary Electives (ÜWB)
(10 CP)**

10 CP from:

- Interdisciplinary electives from other faculties of Humboldt-Universität zu Berlin
- Language courses at the Language Centre **,
- Career Centre courses (excluding introductory courses in economics and law)
- Interdisciplinary and specialised courses from other universities
- Interdisciplinary and specialised courses from abroad
- Economics-related internship (at least 6 weeks full-time, or at least 12 weeks half-time 10 credits)***

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Credits transfer



Recognition of credits after a period of study abroad (all BA and MA except Information Systems)

<https://www.wiwi.hu-berlin.de/en/study/pa/recognition2016.pdf>



Credits transfer



Recognition of credits after a period of study abroad (Information Systems)

<https://www.wiwi.hu-berlin.de/de/studium/pa/anererkennung/anerkwi16.pdf>



Abroad opportunities while studying at the HU:

- Studying abroad
- Summer courses
- Internship
- ... combination of all of the above!

Time abroad is not only a unique experience but could also turn into a game changer



Photo: Matthias Heyde

Summer schools

- What?
Block seminars during the lecture-free period
- How long?
1-4 weeks
- Where?
At selected partner universities
- What's in it for me?
Reduction or exemption from the registration fee
Recognition of ECTS credits



Apply for a summer school



- Tuition waiver
 - [The Linköping University Summer Academy 2025](#)
 - [Singapore Management University Summer School](#)
 - [AU Summer University](#)
 - Other programmes will be updated soon on our website



ERASMUS Internship

■ Time period?

2 to 12 months

■ Where?

EU - company of your choice - No EU institutions

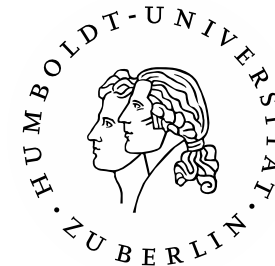
■ Mobility grant?

up to 750€ per month

■ Application deadline?

At least two months before the beginning of the internship



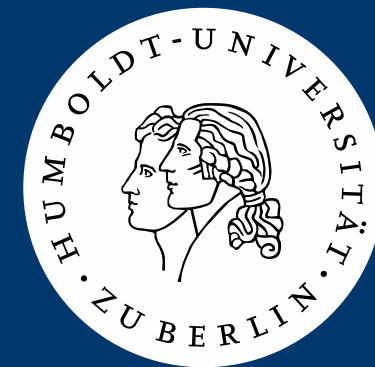


International Fair Go Abroad!

When: 02 December 2024

Where: Foyer Spandauer Straße 1

What: informative stands, digital and physical promotional material from different partner university, current incomings presenting their home university



Q&A